

REGULAR BOARD MEETING

Minutes

Tuesday, March 20, 2018

6:00 p.m.

STAFF DEVELOPMENT CENTER/BOARD ROOM

904 Hester Avenue

Donna, Texas

I. CALL MEETING TO ORDER

Board President Mr. Efren Cenicerros called the meeting to order at 6:01 p.m. with the following board members in attendance:

Mr. Efren Cenicerros, President
Mr. Valentin Guerrero, Vice President
Mrs. Alicia Reyna, Secretary
Mr. Eloy Avila, Trustee
Mr. John Billman, Trustee
Dr. Donna Mery, Trustee (*late*)
Mrs. Eva C. Watts, Trustee

The following administrators were in attendance:

Mrs. Velma Rangel, Chief Special Programs Officer
Ms. Sandy Martinez, Accountant
Dr. Lazaro Ramirez, Assistant Superintendent for Human Resources
Mr. George Farah, Attorney

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Efren Cenicerros led the Pledge of Allegiance and a moment of silence.

Mr. Efren Cenicerros introduced Dr. Lazaro Ramirez as the new Assistant Superintendent for Human Resource.

The order of these agenda items may be changed. Consideration of items may include deliberation and/or action.

Mrs. Velma Rangel deleted item under District Operations item 1. (Approval of Law Firm to Provide Legal Services for Construction Defect Cases as per Request For Qualifications #120717-313) and under Consent Agenda Business and Finance item 3. (Authorization to Solicit Request for Qualifications for an Insurance Consultant for the Self-Funded Employee Health Insurance Plan) change the wording to read Authorization to Solicit Request for Qualifications for an Insurance Consultant.

II. OPEN FORUM

No one signed up for the Open Forum.

III. SUPERINTENDENT'S REPORT

- 1. Discussion and Possible Action to vote on Board of Directors of Regional Education Service Center**

Trustees vote on a secret ballot.

- 2. Architect's Monthly Report (ROFAA):
* Status Report on All of Donna ISD's Current Facility Projects**

Mr. Luis Figueroa presented the Architect's Monthly Report (ROFAA): *Status Report on All of Donna ISD's Current Facility Projects.

Trustee Alicia Reyna requested the major points in a report on the Architect's Monthly Report (ROFAA).

IV. DISTRICT OPERATIONS

- 1. Approval of Law Firm to Provide Legal Services for Construction Defect Cases as per Request For Qualifications #120717-313**

This item was deleted.

V. CONSENT AGENDA

A. CONSENT

- 1. Approve Accounts Payable**

2. Approve Budget Amendments for General Operation for the Month of February, 2018
3. Approve Investment Report: February 2018
4. Approve Financial Statements: District's Financial and Child Nutrition Program for February, 2018
5. Approve Report on Monthly Tax Collections for the Month of January, 2018
6. Approval of Minutes for Regular Board Meeting February 13, 2018 and Special Board Meetings February 20, 2018 and February 27, 2018

B. DISTRICT OPERATIONS

1. Authorize the Solicitation of Request for Proposals #3818-372 to Purchase HVAC Replacements for Muñoz, Garza, Singleterry, Salazar and Runn Elementary Campuses

C. BUSINESS AND FINANCE

1. Authorize the Solicitation of Request for Proposals #020718-046 to Purchase Four (4) CTE Vehicles (2 Trucks and 2 Transport Vans)
2. Authorize the Solicitation of Request for Proposals #020818-371 to Purchase Two (2) Greenhouses, One for Each Agricultural Science Program at Donna High School and Donna North High School
3. Authorization to Solicit Request for Qualifications for an Insurance Consultant for the Self-Funded Employee Health Insurance Plan
4. Approval of the Resolution of Donna Independent School District to Participate in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts Cooperative Purchasing Program
5. Approval of State Travel and Mileage Reimbursement Rates for School Year 2017-2018
6. Authorize the Solicitation of Request for Qualifications #030818-315 from Accounting Firms to Perform the Annual Financial Audit for Fiscal Year 2017-2018
7. Approval of the Agreement for the Allocation Quarterly Payments between Donna Independent School and the Hidalgo County Appraisal District

D. HUMAN RESOURCES

1. Approval of Renewal of TEAMS Support and Maintenance Cloud Hosting, and Backup Agreement for 2018-2019

Trustee Watts made a motion to approve Consent Agenda (A. Consent 1. Approve Accounts Payable, 2. Approve Budget Amendments for General Operation for the Month of February, 2018, 3. Approve Investment Report: February 2018, 4. Approve Financial Statements: District's Financial and Child Nutrition Program for February, 2018, 5. Approve Report on Monthly Tax Collections for the Month of January, 2018, 6. Approval of Minutes for Regular Board Meeting February 13, 2018 and Special Board Meetings February 20, 2018 and February 27, 2018, B. DISTRICT OPERATIONS 1. Authorize the Solicitation of Request for Proposals #3818-372 to Purchase HVAC Replacements for Muñoz, Garza, Singleterry, Salazar and Runn Elementary Campuses, C. BUSINESS AND FINANCE 1. Authorize the Solicitation of Request for Proposals #020718-046 to Purchase Four (4) CTE Vehicles (2 Trucks and 2 Transport Vans), 2. Authorize the Solicitation of Request for Proposals #020818-371 to Purchase Two (2) Greenhouses, One for Each Agricultural Science Program at Donna High School and Donna North High School, 3. Authorization to Solicit Request for Qualifications for an Insurance Consultant for the Self-Funded Employee Health Insurance Plan, 4. Approval of the Resolution of Donna Independent School District to Participate in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts Cooperative Purchasing Program, 5. Approval of State Travel and Mileage Reimbursement Rates for School Year 2017-2018, 6. Authorize the Solicitation of Request for Qualifications #030818-315 from Accounting Firms to Perform the Annual Financial Audit for Fiscal Year 2017-2018, 7. Approval of the Agreement for the Allocation Quarterly Payments between Donna Independent School and the Hidalgo County Appraisal District, and D. HUMAN RESOURCES 1. Approval of Renewal of TEAMS Support and Maintenance Cloud Hosting, and Backup Agreement for 2018-2019). It was second by Trustee Avila. Trustees Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

VI. The Board Convened into EXECUTIVE SESSION as Authorized by Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083 and 551.084. (6:25 p.m.)

Dr. Donna Mery arrived late at 6:27 p.m. to the meeting.

- A. Discussion of Superintendent's Recommendation of Personnel**
- B. Discussion of District Personnel**
- C. Discussion and Private Consultation with Attorney Regarding Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

The board reconvened back into open session at 6:58 p.m.

VII. OPEN SESSION - Take possible action on matters discussed in Executive Session.

- A. Discussion and Possible Action to Approve Superintendent's Recommendation of Personnel**

Mrs. Velma Rangel recommended the board to approve four bus drivers as discussed in Executive Session.

Trustee Avila made a motion to approve the recommendation of Mrs. Velma Rangel. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Guerrero and Reyna voted in favor. The motioned carried.

- B. Discussion and Possible Action to Approve District Personnel**

Mrs. Velma Rangel recommended the board to approve Special Education Instruction Aide and Care Giver as discussed in Executive Session.

Trustee Guerrero made a motion to approve the recommendation of Mrs. Velma Rangel. It was second by Trustee Watts. Trustees Mery, Billman, Cenicerros, Avila and Reyna voted in favor. The motioned carried.

- C. Discussion and Possible Action to Approve Pending or Contemplated Litigation, Settlement Matters, and/or Matters Where the Professional Duty Under State Board Requires Private Consultation with the School Attorney**

No action on this item.

VIII. ADJOURN

Trustee Avila made a motion to adjourn the meeting. It was second by Trustee Watts. Trustees Mery, Guerrero and Reyna voted in favor. The motion carried. The meeting adjourned at 6:59 p.m.

 or 

President or Secretary
Board of Trustees
Donna ISD

Date Approved: April 10, 2018